

# Keeping Track of Your Bow Wood

## How to Take a Wood Inventory of Pernambuco and of Other Species

### **Help stop the illegal cutting and harvesting of wild pernambuco!**

*Purchase pernambuco only from sources that can provide you with pre-2007 documentation verifying the legality of the wood. If selling wood, provide buyer with a copy of this document and any attached detailed records that will be needed for future bow or wood sales and CITES documentation.*

### **Did you inventory your wood in 2007?**

If so, do an updated inventory and save with the 2007 papers.

If not, it's not too late! Follow these instructions to protect your wood stocks for future use or sale.

1. **Utilize** all of the interactive elements on the pages that follow by opening this PDF with [Adobe Acrobat Reader](#)) or use this file as a guide to create your own inventory form on your own business letterhead.
2. **Separate all species** and list common name, species, and country of harvest and list each in Bow Wood Count charts—Pernambuco-specific on page 1 and non-Pernambuco on page 3.
3. **Count and weigh (in kgs)** each wood species and enter in chart.
4. **Photograph** the organized pile(s) of wood stock (not individual pieces). Include/add a date stamp into the photo. This can be done via your cellphone camera's settings or a third-party app ([Android options](#) | [iPhone options](#)). Place Pernambuco-specific photo(s) on page 2 and non-Pernambuco photo(s) on page 4.

5. **Notarize** the document: sign and date it in front of the notary.
6. **Save** this inventory and supporting documents in a safe place to satisfy future requirements. Requirements will vary from country to country.
7. **Update** your inventory yearly. Update your figures to reflect when changes such as the following happen:
  - a. bows are sold,
  - b. stocks are replenished,
  - c. sticks are found unsuitable for bow making, and/or
  - d. off-cuts/waste can be accounted for (for pernambuco, only, at this time).
8. **This wood inventory document reflects information known to be needed in future CITES pernambuco registration; check the [Alliance website](#) yearly for any changes in instructions and/or data requested herein.**

**In the interim, please save these instructions with your documents from step 6 above.**

# Filling out the Documentation of Bow Materials Form

The Pernambuco-specific section of your form, when completed, should look something like the example shown below.

Please [reach out to the Alliance](#) if you have any questions as you are filling out your own form.

*What a relief—the whole process was far easier than I expected it to be.*  
- George Rubino

| Pernambuco-specific Bow Wood Inventory |  |                            |                                    |  |                               |                        |
|--|--|----------------------------|------------------------------------|--|-------------------------------|------------------------|
| Maker / Owner                          | NAME:<br>Lynn Hennings<br>STREET ADDRESS:<br>181 Main Street<br>CITY, STATE, ZIP, COUNTRY:<br>Freeport, ME 04032 USA<br>PHONE:<br>207-504-4148 | EMAIL:<br>lynnh@ahbows.com | LYNN ARMOUR HANNINGS BOWMAKER      |  |                               |                        |
|  |  |                            | Pernambuco-specific Bow Wood Count |  |                               |                        |
| LOT                                    | Bow Woods  | Number of Boards           | Total Weight of Boards in kgs      | Number of Sticks   | Total Weight of Sticks in kgs | Off-cuts/ Waste in kgs |
| 1                                      | Pernambuco / paubrasilia echinata / Brazil<br>1972 invoice William Marshall Co. -Pre-2007 documentation  | 35                         | 15.9 kgs                           | 82   | 9.3 kgs                       | 12 kgs                 |
| 2                                      | Pernambuco / paubrasilia echinata / Brazil<br>Sam Kolstein bows- copy of Pre-2007 documentation  |                            | kgs                                | 6  | 10 kgs                        | kgs                    |
| 3                                      | Pernambuco / paubrasilia echinata / Brazil<br>Gifted by Rod Bagley, Pre-2007 documentation   | 120                        | 61 kgs                             | 58   | 6 kgs                         | kgs                    |
| 4                                      |  |                            | kgs                                |  | kgs                           | kgs                    |
| 5                                      | I  |                            | kgs                                |  | kgs                           | kgs                    |
| TOTALS                                 |  | 155                        | 76.9 kgs                           | 146  | 25.3 kgs                      | 12 kgs                 |
| Initials <u>LH</u>                     | Date <u>1.13.26</u>  | Notary Initials <u>KH</u>  | Date <u>1-13-26</u>                | Page 1 of 5<br>Alliance form template<br>BWI   Jan26  |                               |                        |

*January 12, 2026 7:24 PM*

*January 12, 2026 7:25 PM*

*January 12, 2026 7:21 PM*

*February 13, 2023 8:45 AM*

Initials LH Date 1.13.26 Notary Initials KH Date 1-13-26

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# Pernambuco-specific Bow Wood Inventory

Maker / Owner

NAME

STREET ADDRESS

CITY, STATE, ZIP, COUNTRY

PHONE

EMAIL

Click here  
to add  
YOUR LOGO

## Pernambuco-specific Bow Wood Count

| LOT           | Bow Woods<br><i>Material / Scientific Name (genus species) / Country of Harvest</i> | Number of Boards | Total Weight of Boards in kgs | Number of Sticks | Total Weight of Sticks in kgs | Off-cuts/ Waste in kgs |
|---------------|---|------------------|-------------------------------|------------------|-------------------------------|------------------------|
| 1             | Pernambuco / paubrasilia echinata / Brazil  |                  | kgs                           |                  | kgs                           | kgs                    |
| 2             |   |                  | kgs                           |                  | kgs                           | kgs                    |
| 3             |   |                  | kgs                           |                  | kgs                           | kgs                    |
| 4             |   |                  | kgs                           |                  | kgs                           | kgs                    |
| 5             |   |                  | kgs                           |                  | kgs                           | kgs                    |
| <b>TOTALS</b> |   |                  | kgs                           |                  | kgs                           | kgs                    |

Initials \_\_\_\_\_ Date \_\_\_\_\_ Notary Initials \_\_\_\_\_ Date \_\_\_\_\_



## Pernambuco-specific Bow Wood Photo(s)

Click here  
to add  
PHOTO 1

...  
Click the remaining quadrants  
to add up to three more photos.

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# Non-Pernambuco Bow Wood Inventory

Maker / Owner

NAME

STREET ADDRESS

CITY, STATE, ZIP, COUNTRY

PHONE

EMAIL

Click here  
to add  
YOUR LOGO

## Non-Pernambuco Bow Wood Count

| L<br>O<br>T | Bow Woods<br><br>Material / Scientific Name (genus species) / Country of Harvest | Number<br>of<br>Boards | Total<br>Weight<br>of<br>Boards<br>in kgs | Number<br>of<br>Sticks | Total<br>Weight<br>of<br>Sticks<br>in kgs | Purchase Date, Documentation,<br>or "unavailable" and<br>Sustainable Wood Certification<br>Number & Certifier<br>if available |
|-------------|--|------------------------|---|------------------------|---|---|
|             |  |                        |   |                        |   |   |
| 1           |  |                        | kgs                                       |                        | kgs                                       |   |
| 2           |  |                        | kgs                                       |                        | kgs                                       |   |
| 3           |  |                        | kgs                                       |                        | kgs                                       |   |
| 4           |  |                        | kgs                                       |                        | kgs                                       |   |
| 5           |  |                        | kgs                                       |                        | kgs                                       |   |
| 6           |  |                        | kgs                                       |                        | kgs                                       |   |

Initials \_\_\_\_\_ Date \_\_\_\_\_ Notary Initials \_\_\_\_\_ Date \_\_\_\_\_

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## Non-Pernambuco Bow Wood Photo(s)

Click here  
to add  
PHOTO 1

...  
Click the remaining quadrants  
to add up to three more photos.

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A notary public  
or other officer  
completing this  
certificate verifies  
only the identity  
of the individual  
who signed the  
document to which  
this certificate is  
attached, and not  
the truthfulness,  
accuracy, or validity  
of that document.

***By signing below, I certify to the best of my knowledge and belief that the  
information furnished above is true and correct.***

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Printed name \_\_\_\_\_

State of \_\_\_\_\_ County of \_\_\_\_\_

Subscribed and sworn to (or affirmed) before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,  
by \_\_\_\_\_, proved to me on the basis of satisfactory evidence  
to be the person(s) who appeared before me.

WITNESS my hand and official seal.

Signature of Notary \_\_\_\_\_