

Keeping Track of Your Bow Wood

How to Take a Wood Inventory (of both Pernambuco and other species)

Help stop the illegal cutting and harvesting of wild pernambuco!

Purchase pernambuco only from sources that can provide you with pre-2007 documentation verifying the legality of the wood. If selling wood, provide buyer with a copy of this document and any attached detailed records that will be needed for future bow or wood sales and CITES documentation.

Did you inventory your wood in 2007?

If so, do an updated inventory and save with the 2007 papers.

If not, it's not too late! Follow these instructions to protect your wood stocks for future use or sale.

1. **Utilize** all of the interactive elements on the pages that follow by opening this PDF with [Adobe Acrobat Reader](#)) or use this file as a guide to create your own inventory form on your own business letterhead.
2. **Separate *all* species** and list common name, species, and country of harvest and list each in Bow Wood Count chart, with Pernambuco listed first.
3. **Count and weigh (in kgs)** each wood species and enter in chart.
4. **Photograph** the organized pile(s) of wood stock (not individual pieces). Include/add a date stamp into the photo. This can be done via your cellphone camera's settings or a third-party app ([Android options](#) | [iPhone options](#)).
5. **Notarize** the document: sign and date it in front of the notary.

6. **Save** this inventory and supporting documents in a safe place to satisfy future requirements. Requirements will vary from country to country.
7. **Update** your inventory yearly. Update your figures to reflect when changes such as the following happen:
 - a. bows are sold,
 - b. stocks are replenished,
 - c. sticks are found unsuitable for bow making, and/or
 - d. off-cuts/waste can be accounted for (for pernambuco, only, at this time).
8. **This wood inventory document reflects information known to be needed in future CITES pernambuco registration; check the [Alliance website](#) yearly for any changes in instructions and/or data requested herein.**

In the interim, please save these instructions with your documents from step 6 above.



Bow Wood Inventory

Maker / Owner

NAME

STREET ADDRESS

CITY, STATE, ZIP, COUNTRY

PHONE

EMAIL

Click here
to add
YOUR LOGO

Bow Wood Count

LOT	Bow Woods	Number of Boards	Total Weight of Boards in kgs	Number of Sticks	Total Weight of Sticks in kgs	Off-cuts/ Waste in kgs
	Material / Scientific Name (<i>genus species</i>) / Country of Harvest					
1	Pernambuco / paubrasilia echinata / Brazil					
2						
3						
4						
5						

Initials _____ Date _____ Notary Initials _____ Date _____



Bow Wood Photo(s)

Click here
to add
PHOTO 1

...
Click the remaining quadrants
to add up to three more photos.

*

*

*

Initials _____ Date _____ Notary Initials _____ Date _____



A notary public
or other officer
completing this
certificate verifies
only the identity
of the individual
who signed the
document to which
this certificate is
attached, and not
the truthfulness,
accuracy, or validity
of that document.

By signing below, I certify to the best of my knowledge and belief that the information furnished above is true and correct.

Signature _____ **Date** _____

Printed name _____

State of _____ County of _____

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 20____,
by _____, proved to me on the basis of satisfactory evidence
to be the person(s) who appeared before me.

WITNESS my hand and official seal.

Signature of Notary _____

